



**September 25-26, 2021**

10:00 am – 5:00 pm

Hosted by the Niagara River Region Chamber of Commerce

**2021 Vendor Terms**

1. \*\*We cannot guarantee a festival at this time due to NYS COVID-19 restrictions and guidelines, however we are taking applications in anticipation of a festival. If we have to cancel the festival due to NYS COVID-19 restrictions and guidelines, we will offer a refund on your vendor fee or credit to 2022.
2. This festival is open to craft vendors, a limited number of non-craft vendors, farmers market vendors and food/beverage vendors. Applications will be monitored and vendors may be asked to provide more information on their products.
3. Center Street will be closed for this event. Set up will take place on Saturday, Sept. 25 and Sunday, Sept. 26 starting at 7:00 AM. **No vehicles** will be allowed on the street where your vendor tents are located. Your vehicles must be moved by 9:15 AM and parked by 9:30 AM in the designated vendor area. The designated vendor sale time is 10am – 5pm. There is a possibility that evening entertainment will take place on Center Street through 10pm.
4. The village's open container law will be lifted for Saturday and Sunday. Attendees will be able to browse the vendors with a beverage on the street. No glass beverage containers will be allowed on the street. The festival is also a designated farmers market which allows sales of alcohol by the bottle for microbreweries, cideries, distilleries and wineries.
5. All Food/Beverage vendors will be required to provide the Niagara River Region Chamber of Commerce with an insurance certificate naming the Niagara River Region Chamber of Commerce (895 Center Street, Lewiston, NY 14092) and the Village of Lewiston (145 North Fourth Street, Lewiston, NY 14092) as additional insured in the amount of One Million Dollars (\$1,000,000.00). This must accompany your application.
6. We will provide overnight security from 6 PM Saturday night until 6 AM Sunday morning. Vendors are welcome to leave their tents and tables set up (at your own risk), but your tent area must be closed up overnight. You may leave items in your booth overnight at your own risk.
7. Vendors will be provided with one event permit for loading and unloading purposes. Permits must be placed on vehicle dashboard for identification. Only vendors with permits will be permitted into the festival area. If you need an additional event permit, please contact the Chamber Office at 716-754-9500 no later than two weeks prior to the festival date.
8. Vendors will be notified of their space assignment by **September 10, 2021**. Assignments are final and no changes will be made. Space Assignments are based upon history with the festival and date of application submission. Previous vendor spaces are NOT guaranteed.
9. Each applicant must remit with their application a copy of their current NYS Tax number/certificate. Submitting a tax ID number alone will not be sufficient. A copy of the actual certificate is required. Failure to do so will result in not being admitted to vend in the show. Your Tax ID must be displayed during the festival.
10. All vendors **must have a tent** for their space and can only encompass their 10 X 10 space. If you do not have a tent for your space, you will be asked to leave the festival immediately. Items must be displayed on tablecloth covered tables. Your business name must also be displayed/in view.
11. Vendors are responsible for supplying their own display equipment, seating, electricity and supplies, including weather protection. Electricity can be provided for an extra fee –we have a limited supply of spaces that provide electricity. These spaces are available at a first come, first serve basis. You are not permitted to plug into any village property or use any village property's water.
12. The deadline to apply to be in the show is September 2, 2021. Applications received after the deadline are subjected to a \$50 fee. Cancellations must be made by September 2, 2021. A \$25 processing fee will be charged for all cancellations. Show dates are **RAIN or SHINE**.
13. The Niagara River Region Chamber of Commerce may void this contract in the event the festival is cancelled as the result of a health threat to participants and audience as determined by management and/or local, state or National officials.



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**Food Vendor Registration Form**

**Application Deadline: September 2, 2021**

Business Name \_\_\_\_\_ Tax I.D. Number (include copy of form) \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Phone \_\_\_\_\_ Email Address \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**Description of Food or Beverages:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Registration Fee(s):**

***Chamber Members Receive 10% off registration fees***

\_\_\_\_\_ Single Space **\$175** (approx.10x10)

\_\_\_\_\_ Double Space **\$300** (approx.10 x 20)

\_\_\_\_\_ Single Space – Food and/or Alcohol **\$350** (Must obtain all permits)

\_\_\_\_\_ Double Space – Food and/or Alcohol **\$475** (Must obtain all permits)

\_\_\_\_\_ Electricity **\$50** (LIMITED # OF ELECTRICITY SPACES)

\_\_\_\_\_ Village of Lewiston Beautification Fee **\$5**

*This voluntary contribution assists the Village of Lewiston in maintaining the Beautification efforts of Center Street.*

***Applications received after September 2, 2021 subject to an additional \$50.00 fee***

**Please remember to enclose with your signed registration form:**

1. Signed Vendor Registration Form
2. Copy of Tax I.D. certificate
3. Registration Fee - ***Applications received after September 2<sup>nd</sup> deadline are subjected to an additional \$50.00 fee.***
4. Certificate of Insurance naming the Niagara River Region Chamber of Commerce, 895 Center Street, Lewiston, NY 14092 additional insured in the amount of One Million Dollars (\$1,000,000.00)
5. Certificate of Insurance naming the Village of Lewiston, 145 North 4<sup>th</sup> Street, Lewiston, NY 14092 additional insured in the amount of One Million Dollars (\$1,000,000.00)

**Remit payment and registration form to:**

The Niagara River Region Chamber of Commerce  
895 Center Street  
Lewiston, NY 14092  
[suzanne@niagarariverregion.com](mailto:suzanne@niagarariverregion.com)

**Payment may also be made by Credit Card:**  
(CC Convenience Fee of 3% will be applied to charge)

Name on Card: \_\_\_\_\_  
Expiration Date: \_\_\_\_\_ CVV Number \_\_\_\_\_

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I, the undersigned vendor, agree to each of the terms in this Vendor Registration, agree to hold harmless the Town of Lewiston, the Village of Lewiston, Niagara River Region Chamber of Commerce, Inc, corporate sponsors and / or any employee, agent or representative of the above named incorporated entities for any damage to persons or property from my participation in the event.

Signature \_\_\_\_\_

Date \_\_\_\_\_