



September 25-26, 2021

10:00 am – 5:00 pm

Hosted by the Niagara River Region Chamber of Commerce

2021 Vendor Terms

1. ****We cannot guarantee a festival at this time due to NYS COVID-19 restrictions and guidelines, however are taking applications in anticipation of a festival. If we have to cancel the festival due to NYS COVID-19 restrictions and guidelines, we will offer a refund on your vendor fee or credit to 2022.**
2. This festival is open to craft vendors and a limited number of non-craft vendors. Applications will be monitored and vendors may be asked to provide more information on their products. All applicants must provide 3 -5 photos of their work. You may also send the photos by email (jennifer@niagarariverregion.com) with your application. All vendors must participate in the festival **BOTH DAYS – NO Exceptions**. Non-craft vendors will be placed in a designated area.
3. Center Street will be closed. Set up will take place on Saturday, Sept. 25 and Sunday, Sept. 26 starting at 7:00 AM. No vehicles will be allowed on the street where your vendor tents are located. Your vehicles must be moved by 9:15 AM and parked by 9:30 AM in the designated vendor area. The designated vendor sale time is 10am – 5pm. There is a possibility that evening entertainment will take place on Center Street through 10pm.
4. We will provide overnight security from 6 PM Saturday night until 6 AM Sunday morning. Vendors are welcome to leave their tents and tables set up (at your own risk), but your tent area must be closed up overnight. You may leave items in your booth overnight at your own risk.
5. Vendors will be provided with one event permit for loading and unloading purposes. Permits must be placed on vehicle dashboard for identification. Only vendors with permits will be permitted into the festival area. If you need an additional event permit, please contact the Chamber Office at 716-754-9500 no later than two weeks prior to the festival date.
6. Vendors will be notified of their space assignment by **September 10, 2021**. Assignments are final and no changes will be made. Space Assignments are based upon history with the festival and date of application submission. Previous vendor spaces are NOT guaranteed.
7. Each applicant must remit with their application a copy of their current NYS Tax number/certificate. Submitting a tax ID number alone will not be sufficient. A copy of the actual certificate is required. Failure to do so will result in not being admitted to vend in the show. Your Tax ID must be displayed during the festival.
8. All vendors **must have a tent** for their space and can only encompass their 10 X 10 space. If you do not have a tent for your space, you will be asked to leave the festival immediately. Items must be displayed on tablecloth covered tables. Your business name must also be displayed/in view.
9. Vendors are responsible for supplying their own display equipment, seating, electricity and supplies, including weather protection. Electricity is not provided. You are not permitted to plug into any village property or use any village property's water.
10. Prizes will be given to the best booth displays!
 - 1st Prize: FREE single space admission to next year's show
 - 2nd Prize: 50% off a single space admission to next year's show
 - 3rd Prize: 25% off a single space admission to next year's show
11. The deadline to apply to be in the show is August 2, 2021. Applications received after the deadline are subjected to a \$50 fee. Cancellations must be made by August 31, 2021. A \$25 processing fee will be charged for all cancellations. Show dates are RAIN or SHINE.
12. The Niagara River Region Chamber of Commerce may void this contract in the event the festival is cancelled as the result of a health threat to participants and audience as determined by management and/or local, state or National officials.



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Craft Vendor Registration Form

Application Deadline: August 2, 2021

Business Name _____ Tax I.D. Number (include copy of form) _____

Last Name _____ First Name _____ Phone _____ Email Address _____

Street Address _____ City _____ State _____ Zip Code _____

Detailed Description of Merchandise (Please be specific):

Registration Fee(s):

Chamber Members Receive 10% off registration fees

Single Space **\$150** (approx. 10x10) _____

Double Space **\$300** (approx. 10 x 20) _____

Village of Lewiston Beautification Fee **\$5.00** _____

This voluntary contribution assists the Village of Lewiston in maintaining the Beautification efforts of Center Street.

Applications received after August 2, 2021 subject to an additional \$50.00 fee

Please remember to enclose with your signed registration form:

1. Photos of your merchandise
2. A self-addressed stamped envelope
3. Copy of Tax I.D. certificate
4. Registration Fee

Remit payment and registration form to:

The Niagara River Region Chamber of Commerce
895 Center Street
Lewiston, NY 14092
suzanne@niagarariverregion.com

Payment may also be made by Credit Card:

(CC Convenience Fee of 3% will be applied to charge)

Name on Card: _____

Expiration Date: _____ CVV Number _____

_____-_____-_____-_____-_____-_____-

I, the undersigned vendor, agree to each of the terms in this Vendor Registration, agree to hold harmless the Town of Lewiston, the Village of Lewiston, Niagara River Region Chamber of Commerce, Inc, corporate sponsors and / or any employee, agent or representative of the above named incorporated entities for any damage to persons or property from my participation in the event.

Signature

Date